



Issue Date: **May 12, 2020**  
Next Issue: May 21, 2020  
Submission Deadline: May 19, 2020

# ACHIMOWIN

***SPECIAL EDITION***

Buffalo Lake Metis Settlement Newsletter

## **Notice to Members:**

As the COVID Public Health Order continues to impact the closure of our offices; BLMS wishes to continue offering some of our assistance programs.

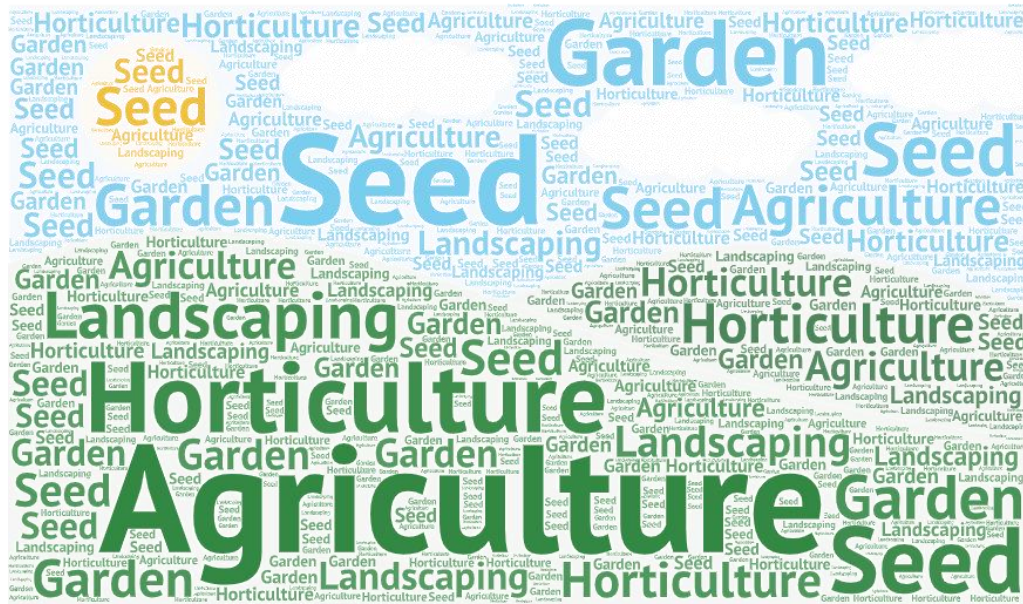
Therefore, we are now accepting applications for the following programs and have included the policies with the applications.

- Garden & Seed Program (Seniors & AISH only)
- Agriculture Grants
- Landscaping & Horticulture Grants

Please drop off your completed applications at the office.

Application Deadline for Agriculture and Landscaping/Horticulture Grants is **June 30, 2020**. Grant amounts are dependent on the number of applicants received and budgeted amount.

Thank you.



# **BUFFALO LAKE METIS SETTLEMENT AGRICULTURE ASSISTANCE POLICY**

## **Policy# 109/04/17**

---

This Policy is authorized under section 43 and 168 of the Metis Settlements Act.

This Policy shall replace all former Agriculture Assistance Policies.

### **CONTEXT:**

#### **1. Policy Statement:**

Buffalo Lake Metis Settlement will operate Agriculture Assistance Program to assist the members in their individual farming endeavours.

#### **2. Purpose:**

This Policy is established to confirm and continue the Settlement practice of assisting Settlement members to establish farming operations on their land.

#### **3. Definitions:**

- a. "Council" means the Buffalo Lake Metis Settlement Council.
- b. "Members" means a registered resident member of Buffalo Lake Metis Settlement.
- c. "Payback Agreement" means the amount payable to the Settlement for receiving assistance under this Policy.
- d. "Household" means any of the mentioned persons living together as husband & wife, common law or single.

#### **4. Eligibility Criteria:**

- a. Must be a registered resident member of Buffalo Lake Metis Settlement, who has resided in the settlement for a period of 12 (twelve) months.
- b. Must hold land in the Buffalo Lake Metis Settlement, which must be registered with the Metis Settlements Land Registry.
- c. Work must be completed on the members registered land that is indicated on the application.
- d. Only one member per household may apply to this program.
- e. Must not have breached any former Agriculture Policies or owe any monies to the Buffalo Lake Metis Settlement unless there is a Payback Agreement in place.
- f. Must submit a copy of your farm income tax from prior year.
- g. Must identify what type of farm operation.

#### **5. Application Process:**

- a. All eligible members must fill out an application form.
- b. All applicants will receive a photocopy of their application for their records, original to be kept on file.
- c. All applicants will be informed of any decision on their application by letter sent to the mailing address provided.
- d. All dates for receiving, screening, reviewing and deadline for applications will be posted in the settlement offices for a minimum of 14 days.
- e. The Community & Corporate Services Manager (CCSM) and the Infrastructure Manager and Finance will review and evaluate all applications for approval as per Buffalo Lake Metis Settlement Agriculture Policy.

- The CCSM will submit a report to the Administrator with all approved and disapproved applications.
- f. The applicant member may commence with their project upon receiving a letter of approval from the Agriculture Assistance Program and proof all criteria has been met.
  - g. Every approved applicant must payback 50% (fifty percent) of the total amount approved to the Agriculture Assistance Program before any project can commence. Payment of the 50% may be in stages or portions of the total amount of assistance approved, whichever is convenient for the member.
  - h. All approved monies must be spent in the fiscal year monies were approved. (i.e.: April 01 -March 31 for applicable fiscal year)
  - i. Approved applications without 50% payment made by December 31<sup>st</sup> of each fiscal year will result in monies allocated to go back into the Agriculture Budget.

## 6. Agriculture Assistance:

Funds must be used for the following:

- a. For Land Clearing.
- b. For Land breaking and discing.
- c. For material needed for fencing and corrals.
- d. If any materials are to be purchased under this policy, payments for such materials will be made directly to the supplier.
- e. If any contractors or equipment is to be hired or rented under this policy for land clearing, breaking, discing or any other projects approved. It will be the member's responsibility to monitor work being done on their project and to see that it is done to their satisfaction. Hiring equipment or contractors may be done by the member. The member must sign the contractor's invoice before payment is issued.
- f. An approved member to this program may use a maximum of 50% of the total amount approved for farm labour.
- g. If a member applies for Agriculture Assistance program, then they will not be entitled to the Landscaping/horticulture policy application process.

## 7. Breach of Policy:

If any member should breach this Policy, that member will not be entitled to any kind of assistance from the Buffalo Lake Metis Settlement until the total amount of the program assistance is to be paid back in full, under section 6 (a-g).

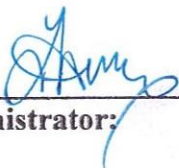
**THIS POLICY REPLACES ANY PREVIOUS POLICY.**

**COMING INTO EFFECT:**

This Policy coming into effect upon Approval by the Buffalo Lake Metis Settlement Council dated this 04<sup>th</sup> Day of April, 2017.



**Chairman:**



**Administrator:**

Motion # 109/04/17

**BUFFALO LAKE MET'S SETTLEMENT**

**AGRICULTURE ASSISTANCE**

**PROGRAM APPLICATION**

Applicants to these programs **MUST MEET ALL CRITERIA** set out in the Policy.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Land Location: Section \_\_\_\_\_ TWP \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

Number of acres: \_\_\_\_\_

- Eligible applicants may apply for ONLY ONE Program.
- AMOUNT OF ASSISTANCE WILL BE DETERMINED BY THE AMOUNT OF ELIGIBLE APPLICANTS AND THE BUDGET.
- All applicants are responsible to monitor their grant. Should they exceed the amount allocated it is your responsibility to cover the additional cost.

Signature of Applicant: \_\_\_\_\_

**OFFICE USE ONLY**

APPLICATION APPROVED: YES \_\_\_\_\_ NO \_\_\_\_\_

COMMENTS: \_\_\_\_\_

Signature of Administrator: \_\_\_\_\_

Should any applicant to this program have breached any Agriculture Department Policies or owe any monies to the Buffalo Lake Metis Settlement for services rendered, they **WILL NOT QUALIFY** for this program.

# **BUFFALO LAKE METIS SETTLEMENT LANDSCAPING\HORTICULTURE POLICY**

## **Policy # 110/04/17**

---

This Policy is authorized under section 43 and 168 of the Metis Settlement Act.

This Policy shall replace all former Landscaping\Horticulture Policies.

### **CONTEXT:**

#### **1. Policy Statement:**

Buffalo Lake Metis Settlement will operate Landscaping\Horticulture Assistance program to assist the members in beautification of their property.

#### **2. Purpose:**

This Policy is established to assist Settlement Members in their endeavour to landscape with the thought towards Fire Protection, security and land erosion from weather and time.

#### **3. Definitions:**

- a. "Council" means the Buffalo Lake Metis Settlement Council.
- b. "Members" means a registered resident member of Buffalo Lake Metis Settlement.
- c. "Payback Agreement" means the amount payable to the Settlement for receiving assistance under this Policy.
- d. "Household" means any of the mentioned persons living together as husband & wife, common law or single.

#### **4. Eligibility Criteria:**

- a. Must be a registered resident member of Buffalo Lake Metis Settlement and has resided on the Settlement for a period of 12 (twelve) consecutive months.
- b. Must hold land in Buffalo Lake Metis Settlement which must be registered with the Metis Settlements Land Registry.
- c. Must be residing in a dwelling on the land that is registered under the applicant' s name.
- d. Must not have breached any former Agriculture Policies or owe any monies to the Buffalo Lake Metis Settlement unless there is a Payback Agreement in place.

#### **5. Application Process:**

- a. All eligible members must fill out an application form.
- b. All applicants will receive a photocopy of their application for their records, original to be kept on file.
- c. All applicants will be informed of any decision on their application by letter sent to the mailing address provided.
- d. All dates for receiving, screening, reviewing and deadline for applications will be posted in the settlement offices for a minimum of 14 days.
- e. The Community & Corporate Services Manager (CCSM) the Infrastructure Manager and Finance will review and evaluate all applications for approval or disapproval as per Buffalo Lake Metis Settlement Landscaping\Horticulture Policy. The CCSM will submit a report to the Administrator with all approved and disapproved applications.
- f. The applicant may commence with their project upon receiving a letter of approval from the Landscaping\Horticulture Assistance Program and proof all criteria has been met.

- g. Every approved applicant must payback 50% (fifty percent) of the total amount approved to the Landscaping\Horticulture Assistance Program before any project can commence. Payment of the 50% may be in stages or portions of the total amount of assistance approved, whichever is convenient for the member.
- h. All approved monies must be spent in the fiscal year monies were approved. (i.e.: April 1- March 31 for applicable fiscal year)
- i. Approved applications without 50% payment made by December 31<sup>st</sup> of each fiscal year will result in monies allocated to go back into the Agriculture Budget.

**6. Landscaping\Horticulture:**

Funds must be used for the following:

- a. Landscaping i.e.: backfilling, sloping or grading
- b. Purchase of trees, shrubs and flowers.
- c. Material for yard fencing.
- d. Purchase of Landscaping material (i.e.: black dirt, grass seed, sidewalk blocks & sand\gravel)
- e. Any materials purchased under this policy; payment will be made directly to the supplier.
- f. If any contractors or equipment is to be hired or rented under this policy for backfilling, sloping, grading or any other projects approved. It will be the member's responsibility to monitor work being done on their project and to see that it is done to their satisfaction. Hiring equipment or contractors may be done by the member. The member must sign the contractor's invoice before payment is issued.
- g. An approved member to this program may use a maximum of 50% of the total amount approved for labour.
- h. If a member applies for, Landscaping\horticulture program then they will not be entitled to the Agriculture Assistance program policy application process.


**7. Breach of Policy:**


If any member should breach this Policy, that member will not be entitled to any kind of assistance from the Buffalo Lake Metis Settlement until the total amount of the program assistance is be paid back in full, under section 6 (a-h).

**THIS POLICY REPLACES ANY PREVIOUS POLICY.**

**COMING INTO EFFECT:**

This Policy coming into effect upon Approval by the Buffalo Lake Metis Settlement Council dated this 04<sup>th</sup> Day of April, 2017.

  
 \_\_\_\_\_  
**Chairman:**

  
 \_\_\_\_\_  
**Administrator:**

Motion # 110/04/17

**BUFFALO LAKE METIS SETTLEMENT  
LANDSCAPING\HORTICULTURE  
PROGRAM APPLICATION**

Applicants to these programs **MUST MEET ALL CRITERIA** set out in the Policy.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Land Location: Section \_\_\_\_\_ TWP \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

Number of acres: \_\_\_\_\_

- Eligible applicants may apply for ONLY ONE Program.
- AMOUNT OF ASSISTANCE WILL BE DETERMINED BY THE AMOUNT OF ELIGIBLE APPLICANTS AND THE BUDGET.
- All applicants are responsible to monitor their grant. Should they exceed the amount allocated it is your responsibility to cover the additional cost.

Signature of Applicant: \_\_\_\_\_

**OFFICE USE ONLY:**

APPLICATION APPROVED: YES \_\_\_\_\_ NO \_\_\_\_\_

COMMENTS: \_\_\_\_\_

Signature of Administrator: \_\_\_\_\_

Should any applicant to this program have breached any Agriculture Department Policies or owe any monies to the Buffalo Lake Metis Settlement for services rendered, they **WILL NOT QUALIFY** for this program.

**BUFFALO LAKE METIS SETTLEMENT  
GARDEN AND OR GARDEN SEED  
PROGRAM APPLICATION**

Applicants to this program **must be Members who are Seniors and or on AISH**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Land Location: \_\_\_\_\_ Section \_\_\_\_\_ TWP \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

- AMOUNT OF ASSISTANCE WILL BE DETERMINED BY THE AMOUNT OF ELIGIBLE APPLICANTS AND THE BUDGET.

Garden Seed \$40.00 \_\_\_\_\_

Garden Plow \$60.00 \_\_\_\_\_ Contractor Please Print \_\_\_\_\_

Contractor Signature \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**OFFICE USE ONLY:**

APPLICATION APPROVED: YES \_\_\_\_\_ NO \_\_\_\_\_

COMMENTS: \_\_\_\_\_

Signature of Administrator: \_\_\_\_\_

Should any applicant to this program have breached any Agriculture Department Policies or owe any monies to the Buffalo Lake Metis Settlement for services rendered, they **WILL NOT QUALIFY** for this program.